JOB VACANCY

The CAMPUS MINISTRY OFFICE is in need of

ONE (1) FULL-TIME CAMPUS MINISTER

JOB SPECIFICATIONS (QUALIFICATIONS)

Education
Completion of a bachelor’s degree with strong foundations in Religious Studies and Catechism.

Experience
No experience required since the requisite educational background and initial on-the-job training can provide required competence at point of entry.

Core competencies
Job applicant should exhibit the following mandatory job dimensions at point of entry:
- Professional Proficiency
- Personal and Professional Integrity
- Spirituality
- Oral and Written Communication Skills
- Interpersonal Sensitivity

In addition, said applicant should be computer literate and capable of applying Microsoft Office Application Programs.

Special Competencies
It is advantageous for the job applicant to exhibit the following desirable job dimensions:
- Organizing Skills
- Leadership
- Industry and Perseverance
- Initiative, Flexibility and Resourcefulness
- Creativity and Innovation

For any qualified job applicant, kindly prepare the following:
- Application letter
- Resume with picture
- Certified true copy of pertinent academic credentials from the Commission on Higher Education (CHED)

(N.B. Any submitted application with lacking documents will not be processed accordingly.)

Submit the aforementioned documents to:

ARNOLD Q. BARILLO
Human Resource Manager
Holy Cross of Davao College, Inc.
Sta. Ana Avenue 8000 Davao City